

Peterston-super-Ely Community Council Cyngor Cymuned a Llanbedr-y-Fro



Minutes of the multilocation Council Meeting
held at 19:30pm on the 16 January 2023.

Present: Councillors: David Moody-Jones, CHAIR,
David Cox, Shân Firth, Darren Meir, Abigail Phillips,
and Huw Potter.

Also Present: Councillor Michael Morgan, Vale of Glamorgan and five members of
the public. Catherine Craven, Clerk.

- 166.** Councillor John Drysdale sent his apology.
- 167.** No declarations of interest were made.
- 168.** It was **AGREED** that Shân Firth be co-opted to the Council. The Declaration of Form was signed and the Chair and Members extended a warm welcome. One vacant seat remains and advertising should continue.
- 169.** Councillor M Morgan reported that the recent flooding in the village had been raised with the Council's officers and a report will be published on the findings. It was recognised that Peterston Super Ely is a flood plane and has suffered numerous incidents for many decades. Involvement from local residents and businesses as to possible actions to address and/or alleviate the impact on the village are welcomed.
- The closure of the village pubs continues to be of concern. A meeting with interested parties has been organised on Wednesday at the Sportsman's Rest looking at how the challenges of being a tenant can be resolved. Councillor Morgan will continue as best he can to preserve the local amenities in the village but recognises that closure of such assets is a nationwide problem. The task of influencing the commercial decisions of the owners is a collective effort involving those most affected.
- Councillor Morgan is continuing his discussions with the council and is driving forward the need to establish a Rural Road Policy. Discussions around traffic calming measures and additional signage need to be continued with the Council as these may inform and influence responsible drivers to slow down. However, it is thought that such measures are unlikely to change the anti-social behaviour of some road users who purposely speed through the village. It was agreed that evidence gathered through reporting all incidents will build a data base and this in turn can be used to increase policing to tackle the problem.
- Councillor Morgan welcomes exploring issues of road safety including, controlling vegetation overgrowth and road maintenance. He will seek ways for the Council to directly listen to the concerns of the local residents and businesses.
- Councillor Morgan recognised that there was a hard-core of volunteers who push forward matters of concern in the community. He stressed the importance of residents to be engaged and get involved in their community.

- 170.** Five members of the public were present.
 Matters of concerns included the recent flooding which resulted in waterlogged roads further hampered by vehicles attempting to pass through, failing and left abandoned. The ability for emergency services to reach those in need when flooding occurs was questioned. On-going concerns over road safety was raised. Residents at Gwaun y Steeple face road safety fears whenever they venture outside of their homes. It was reported that some people are also suffering from verbal abuse from speeding road users. Residents fear a fatality occurring as issues continue.
 When question by the Chair it was apparent that incidents are not being reported to the police.
 Residents of Gwern y Steeple expressed concern that there was not a representative on the Council.
 The Chair welcomed residents to submit applications to fill the vacant seat. The Community Council will request the 'cuppa with a coppa' be reinstated when the public houses re-open. It was suggested the timing of these sessions be co-ordinated with the monthly village market.
 19:42 Councillor A Phillips arrived, having given notice prior to the meeting that she may be late.
 The Vice-Chair agreed to draft a letter to the Welsh Government outlining the problems faced by local residents and businesses.
 A concern was raised over planning application number 2022/01319/FUL (GW) at Land North East of Milverton, Peterston Super Ely. The proposal to erection of stables to provide equine dental facility, and associated works may set a precedence for further business development in that vicinity. This concern was noted and the application would be discussed under Planning Applications Item 4(b)
 19:55 Councillor Morgan and five members of the public left the meeting.
- 171.** It was It was AGREED that an invitation for February 2023 meeting would be extended to the Department for Housing in Rural Communities
- 172.** Correspondence from the Council listed below was noted; emails have been forwarded to Members
- a) 20mph Roll Out presentation
 - b) Community Review
 - c) Electoral Administration and Reform White Paper
 - d) Vale Public Services Board and Town and Community Council Exchange Meeting 8th December 2022
 - e) Letter from Public Services Ombudsman for Wales re Code of Conduct complaints guidance and process
 - f) Rural Housing Enabler
 - g) GVS Health and Social Care and Wellbeing
 - h) Precept; approved the Council Tax Base for the year 2023/202
 - i) Fruit Tree donation
 - j) Community Review
 - k) Standards Committee – applications for dispensation
 - l) Special Council meeting 11 January 2023
 - m) Review of Community Arrangements for the Vale of Glamorgan
 - n) Community Review Workshop 1 February 2023

173. Letter from Public Services Ombudsman for Wales re Code of Conduct Complaints Guidance and Process
174. No comments were made for the planning application:

Application No. 2021/01443/FUL

Location: Llanwensan Farm, Groes Faen, Pontyclun

Proposal: The removal of the existing 15m monopole and the installation of a replacement monopole supporting 6No. antennas and 1No. 0.3m dish up to a total of 17.5 metres in height. The development, refreshing and installation of associated ancillary equipment

Application No. 2022/01074/FUL

Location: Milverton, Peterston Super Ely

Proposal: Two storey side extension with Juliet Balcony. Two storey rear extension to replace existing conservatory. New roof over existing and proposed areas, dormer window to rear with Juliet balcony. Internal reconfiguration

Application No. 2022/01260/FUL (HW)

Location : Pantwilkin Stables, Aberthin

Proposal : Variation of Condition 2 (Approved Plans) of Planning Permission 2019/00075/FUL: Erection of stables and associated works

The Council considered Planning Application No. 2022/01319/FUL.

Location: Land North East of Milverton, Peterston Super Ely

Proposal: Erection of stables to provide equine dental facility, and associated works

It is noted that this lies outside the village envelope, but nevertheless close to it. The Council considered that it represents a legitimate rural business use that would support the surrounding equine community. The Council is therefore happy for the application to be considered on its own merits by the Vale of Glamorgan Council and doesn't consider it necessary to make representations on behalf of the village as a whole.

175. There was no representative in attendance. PCSO Davies had however provided the most recent crime statistics for the information of members.
176. It was **AGREED** that the minutes of the November Meeting were confirm as a correct record and duly signed by the Chair.
177. Finance
- a) Accounts paid in November and December were noted.

Date	Recipient	Ref	£
14-Nov	VoG Playground IPI inspection report 2022-23	67	72.50
14-Nov	VoG Playground Maintenance 2019-20, 20-21, 21-22	68	467.36
14-Nov	SLCC/OVW conference	69	54.00
14-Nov	National Playing Fields Association	70	65.00
14-Nov	Welsh Water Clubhouse MUGA 8 Oct 2022	71	19.99
23-Oct	ID mobile OCT 2022	72	5.00

14-Nov	Edenvale - Allotment	73	150.00
14-Nov	4seasons - October	74	589.20
14-Nov	Edenvale - October	75	250.00
14-Nov	Incoming Clerk CC - Sept/Oct 22	76	821.38
14-Nov	HMRC - Sept Oct Salaries	77	59.20
14-Nov	Cyswllt Tree Stakes	78	31.50
30-Nov	Outgoing Clerk TT - NPA increase backdated	79	64.25
12-Dec	Incoming Clerk CC Nov 2022	80	676.20
12-Dec	HMRC Nov Salaries	81	48.60
23-Nov	ID mobile NOV 2022	82	5.00
12-Dec	4seasons - November	83	139.20
12-Dec	4seasons - December	84	139.20
30-Dec	Incoming Clerk CC Dec 2022	85	407.00
31-Dec	Bank Service Charge	87	18.00

- b) It was **AGREED** that the following Payments be approved.
Councillors H Potter and A Phillips, were nominated to authorise the payments on-line.
Councillor David Moody-Jones would assist if required.

Date	Recipient	Ref	£
e) Jan	ID mobile Dec 2022	86	5.00
16-Jan	Jerry Widdas	88	318.00
16-Jan	John Hooper	89	1091.00
d) 16-Jan	C Craven	90	60.25

- c) The Bank Reconciliation to the 31 December was noted.
d) The Budget Review Report was noted.
- 178.** The Draft Minutes of the Finance Committee meeting held on the 16 January 2023 were noted.
- a) It was **AGREED** that the structure for the new accounting software budget sheet be adopted as shown in the supporting pages.
b) The budget for the 2023-24 financial year was **AGREED** as shown in the table below;

Budget 2023-24	
Agreed 16 January 2023 Minute 178(b)	
Income	£
Precept	23000
Grants	1250
Muga receipts	0
Memorial fees	350
Funeral Fees	550
Allotment Fees	210
Churchyard Maint fee	1500
Purchase Plot fees	800
Playing Fields	50
	27710
Expenditure	£
ADMINISTRATION	
Staff	
Clerks salary	5100
Pension	1100
Clerks expenses	460
Office costs	
Supplies	350
IT - support and software licences	1000
IT equipment	500
Insurance	1355
Audit	360
COUNCIL COSTS	
CLr Allowance	0
Training	350
Subscriptions	408
Hire of hall	200
Election costs	0
ASSETS & MAINTENANCE	
Churchyard inc. memorial gate	6000
Playground inc. benches etc	1800
Memorial Playing Field inc. benches, fencing etc	2600
MUGA	3500
Allotments	100
Village Environment	2000
EVENTS & ACTIVITIES	
Xmas tree	250
GRANTS/COMMUNITY BENEFIT	
	2000
Contingency budget	500
Total expenditure for 2023-24	29933
Earmarked reserves set aside for specific purposes and for savings for future projects	
EMR: Community Projects	
EMR: Asset improvement and maintenance	5000
	10000

The Council has taken its reserves into account when setting up its budget and precept

Expected cash balance carried forward to the next financial year (2023-24)	40000
Ear Marked Reserves: Playground/Playing Field/Community benefit 2022-23 budget to be incorporated into the EMR Asset Improvement and maintenance 2023-24	2000
Budgeted income for the next financial year (2023-24)	27710
Budgeted expenditure for the next financial year (2023-24)	29933
2023-24 Expenditure exceeds Income by £2,223. General reserve to be used for this purpose.	
Total Ear marked reserves	15000

Governance and Accountability for Local Councils in Wales: A Practitioners' Guide

Councils have no legal powers to hold revenue reserves other than those for reasonable working capital needs or for specifically earmarked purposes. It is generally accepted that general (un-earmarked) revenue reserves usually lie within a range of three to twelve months of gross expenditure.

- c) It was **AGREED** that the precept levied for the 2023-24 financial year be set at £23,000.
 - d) The limit on Section 137 expenditure was noted
 - e) It was **AGREED** that ten hours of IT support with Orbit be purchased.
- 179.** Correspondence tabled from One Voice Wales was noted. All e-mail with links has been forwarded to Members.
- a) CEO November and December newsletter – email with link was forwarded to Members
 - b) Welsh Government’s Consultation on the electoral administration and reform White Paper
 - c) Information from Police on Courier Fraud Awareness
 - d) The Future of Welsh Communities: call for evidence
 - e) Priority service register
 - f) SE Wales Regional Engagement Team Weekly Bulletin
 - g) Welsh Air Ambulance
 - h) The importance of Community & Town councils in building resilient spaces for nature resource pack
 - i) Online Summit: From the Treasury to Treorchy Increasing Pension Credit Uptake in Wales
 - j) Planning Aid Wales training schedule
 - k) Guidance on bullying and harassment
 - l) Pethau Bychain: A Green Network for Town & Community Councils
 - m) PROJECT MADOC – Seaweed Farming: an unlikely hero for Wales
 - n) Council Tax: Consultations on draft Regulations to extend exceptions to second home premiums and on Guidance
 - o) Vacancy – Care Inspectorate Wales (CIW) & Healthcare Inspectorate Wales (HIW) Team Support officers x10
 - p) Vacancy – Director of Risk, Resilience and Community Safety
 - q) Vacancy -- Deputy Director Tackling Poverty and Supporting Families Division
 - r) WEBINAR Cost of living crisis: How to protect people’s health and save lives
 - s) Celebrate progress and innovation towards net zero at the Green Energy Awards 2023
 - t) News Bulletin
 - u) Social Farms & Gardens Wales Winter newsletter
 - v) Single-use Plastics Bill Infographic Material
 - w) Training dates for January, February and March
 - x) Democratic Engagement Grant
 - y) Vacancy – Public Appointment
 - z) Regen’s Green Energy Awards
- 180.** It was **AGREED** that the Vice Chair, Councillor A Phillips and the Clerk given delegated powers to pursue enquiries with the lighting contractor and raise an order to purchase new bulbs and associated fitting costs up to the value of £3,250.
- 181.** Following the Chair’s reported it was **AGREED** that the Clerk had successfully complete her probation period.
- 182.** Members were urged to respond to the draft Annual Report in circulation adding information to the outline devised by Councillor J Drysdale.
- 183.** It was noted that the Council is not in compliance with Section 67 of the Local Government and Elections (Wales) Act 2021. Councillor A Phillips has adapted the One Voice Wales Training Analysis template and will circulate a revised document for Members to complete.

184. Members were reminded that in accordance with the Standing Orders, Code of Conduct training should be undertaken within six months of election/co-option.
185. It was **AGREED** that Councillor Shân Firth join the Risk Assessment Committee. The Committee was tasked with devising and carrying out a plan to visit and assess each of the council's assets.
186. It was **AGREED** that Councillor Darren Muir and the Clerk review and publish a new tender for the contract of ground maintenance in 2023-24. Tenders for the contacts will be considered at the next meeting.
187. It was noted that confirmation of the Councils deposits had been received from Glamorgan Archives. It was **AGREED** that a donation of £50 be made.
188. It was **AGREED** that the Mar meeting be held on Monday the 6th March 2023.
7:30 pm

Meeting was closed at 21:38pm

Signed: Chair

Date:

Item 6ba: List of correspondence received from the Vale of Glamorgan Council
Emails with link have been forwarded to Members

- a) Mourning Protocols for the Sovereign and Royal Family
- b) Planning Committee 25 January 2023
- c) Special Council - 30 January 2023 - Agenda and Report
- d) Shared prosperity Fund
- e) Public Consultation on changes to HPS's water discharge activity permit
- f) 20mph Project Update
- g) GVS ebulletin
- h) Review of Community Arrangements
- i) Holocaust Memorial Day event
- j) Wyndham Park Way – Flooding
- k) Elections Act 2022
- l) Regional Play Space webinar
- m) Tax Precept 2023-24 confirmation
- n) Minutes of Workshop 01.02.23
- o) Woodland Liaison Officers

Minutes of Community Review workshop 01.02.2023

Planning List for February 2023

HM Land Registry Wales Office

Title no. CYM839100

Location: Land at Fircroft, CF5 6LH

Proposal: Notice of an Application for registration of a person in adverse possession

Planning Application No. 2023/00011/FUL (GW)

Location: Tyn Y Cae Cottages

Proposal: Proposed change of use of existing stables and barn to holiday let accommodation

Planning Application No. 2022/01166/FUL (GG)

Location: Sherwood, Groesfaen Road, Peterston Super Ely

Proposal: Extensions and alterations to existing house

Planning Application No. 2022/01192/FUL (GW)

Location : Oakway Farm Stud, Groes Faen Road, Cardiff

Proposal : Extension and realignment of existing menage to 60x40m (existing layout approved application 2008/01534/FUL of 802m²), with 1.2m high perimeter fence and erection of 6 No LED flood lights to replace the existing

From: [Davies, Richard swp56258](#)
Cc: [Alcock, Jen swp56415](#)
Subject: Vehicle crime in Fairwater sector
Date: 23 January 2023 09:33:30
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
[image007.png](#)

Hi all

Just to make you aware there has been an increase in thefts from vehicles in the Whitchurch and Gabalfa areas where the thieves have been targeting blue disability badges which adds to theft from vehicles we had in Creigiau before Christmas. Can you please share this on your social media platforms / community groups. We are asking for residents to be vigilant and not leave personal documents including blue badges or valuables on show as some vehicles have been damaged to obtain the blue badges.

Kind regards



Richard Davies

Swyddog Cymorth Cymunedol Yr Heddlu | Police Community Support Officer

Tim Plismona Yn Y Gyndogaeth | Neighbourhood Policing Team

Gorsaf Heddlu Y Tylgoed | Fairwater Police Station

Ffôn/Phone: 01656 869211 | Ext: 35316

Symudol/Mobile: 07805 301 601



Swyddog Troseddau Bywyd
Gwyllt a Chefn Gwlad
Wildlife and Rural Crime Officer

Email: swpruralandwildlife@south-wales.police.uk

Ymateb nad yw'n Argyfwng \ Non-Emergency Response

Oes angen i chi siarad â'r heddlu ond nid oes angen ymateb brys arnoch? Gallwch roi gwybod am fater drwy ein gwefan <https://www.south-wales.police.uk>, anfon neges breifat atom drwy gyfrif Facebook neu Twitter swyddogol Heddlu De Cymru, neu ffonio 101. Gallwch ddefnyddio 101 i roi gwybod am achosion nad ydynt yn rhai brys i unrhyw heddlu yng Nghymru a Lloegr. Mewn argyfwng, ffoniwch 999 bob amser.

Do you need to speak to the police but don't require an emergency response? You can make a report via our website <https://www.south-wales.police.uk>, send us a private message via an official South Wales Police Facebook or Twitter account, or call 101. 101 can be used to report a non-emergency to any force in Wales and England. In an emergency always dial 999.

Cymorth Iaith Gymraeg \ Welsh Language Support

Mae Heddlu De Cymru yn croesawu derbyn gohebiaeth yn Gymraeg a Saesneg. Byddwn yn ateb gohebiaeth a dderbynnir yn Gymraeg yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi.

South Wales Police welcomes receiving correspondence in Welsh and English. Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.

Ymwadiad Heddlu De Cymru \ South Wales Police Disclaimer

Gallai defnyddio neu ddatgelu'r neges e-bost hon heb awdurdod fod yn anghyfreithlon. Gallwch weld ein datganiad cyfrinachedd yn: <https://www.south-wales.police.uk/cy-GB/heddluoedd/heddlu-de-cymru/ardaloedd/amdanom-ni/amdanom-ni/datganiad-cyfrinachedd-e-bost/>.

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Payment for authorisation FEBRUARY 2023

23-Jan	ID mobile DEC 2022	91	£5.00
13-Feb	Incoming Clerk CC JAN 2023	91	£461.55
13-Feb	Glamorgan Archives	92	£50.00

Cash at start of year(Cash book)	32,941	
RECEIPTS		
Precept receipts	23,000	
Grants	0	
Churchyard	200	<u>O/s Cheques</u>
Funeral Fees	550	
Allotments income	75	
Maintenance fees (upon burial)	2,000	
Pre purchase churchyard plots	950	
Use of playing fields	0	
Jubilee	817	
MUGA Grants or Investment	35	
VAT	2,250	#####

PAYMENTS		
Field & Playground Mowing	1,906.50	<u>Lodgements not cleared</u>
Subscriptions	572.00	
Churchyard Gardening services	4,447.19	
Fencing/signs/gates	276.00	
Playground equipment Maintenance	1,217.59	
Training	45.00	
Churchyard non gardening	340.00	
Hire of hall	0.00	
Election costs	7.47	
Clerks salary	5,889.63	
Clerks other costs	606.37	
Xmas tree costs	0.00	
Grants / Gifts	0.00	
Misc	28.17	
Insurance	1,232.19	
Audit	461.00	
Riverbank Clearance	0.00	
Salt Bins	0.00	
Defibrillator	0.00	
Road safety	0.00	
legal fees	0.00	
Flowers/troughs	0.00	
Allotments	150.00	
General Maintenance of Village	0.00	
Tree cutting	0.00	
MUGA Capital Payments	34.87	
Admin	242.03	
Jubilee Event	1,143.51	
Community Benefit grant	0.00	
telephone	30.00	
Lynch gate	1,035.00	
VAT	<u>1,049.82</u>	20,714.34

Balance at end of year **42,104**
0

Payments not cashed 0

Receipts not cleared 0

Reconciled CB #REF!

Balance at Bank **42,104**

Dif #REF!

Your Account Statement



Miss Catherine Craven
11 Lilac Drive
Llantwit Fardre
Pontypridd
CF38 2PH

Unity Trust Bank
PO Box 7193,
Planetary Road,
Willenhall,
WV1 9DG

0345 140 1000

Date: 31/01/2023

Account Name: Peterston Super Ely Community Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20463261

Your arranged overdraft limit is £0.00

Contact Us

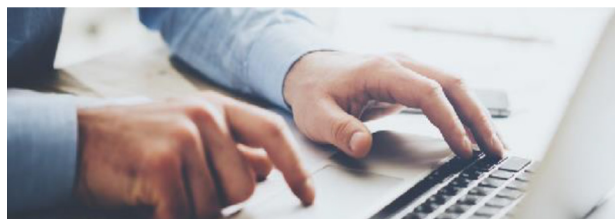
 Call us: **0345 140 1000**

 Email us: **us@unity.co.uk**

 Visit us: **unity.co.uk**

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Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/12/2022		Balance brought forward	£0.00	£0.00	£42,862.91
10/01/2023	Credit	Peterston Super EI	£0.00	R#18 £34.87	£42,897.78
13/01/2023	Credit	HOLDER D J	£0.00	R#19 £30.00	£42,927.78
18/01/2023	Credit	ROBINSON M	£0.00	R#20 £650.00	£43,577.78

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Page number 1 of 3

Statement number 009

Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
23/01/2023	Faster Payment Debit	B/P to: C T Craven	P:90 £60.25	£0.00	£43,517.53
23/01/2023	Faster Payment Debit	B/P to: John Hooper	P:89 £1,091.00	£0.00	£42,426.53
23/01/2023	Faster Payment Debit	B/P to: Mr J Widdas	P:88 £318.00	£0.00	£42,108.53
25/01/2023	Direct Debit	Direct Debit (ID MOBILE LIMITED)	P:86 £5.00	£0.00	£42,103.53

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You may be asked for your SWIFTBIC (Bank Identification Code) and IBAN (International Bank Account Number). These can be found at the top of this statement and are required to ensure that international banks can find the correct account to credit or debit funds.

When receiving currency into your Unity account, you must inform us of the transaction. The SWIFTBIC number relates to a central Unity account. We use this account to receive international currency before allocating the payment to your account. Please call us on **0345 140 1000** for more information.

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A copy of our fees and charges can be found on our website – **<https://www.unity.co.uk/terms-and-conditions/>**

This information is also available by calling **0345 140 1000**.

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Budget Review Feb 2023

	Budget 2022-2023	Actual to date	Expected Year End (31/03/23)	Difference	Reason for difference
Cash at start of year(cash book)	£32,941.00	£32,941.00	£32,941.00	£32,941.00	N/A
RECEIPTS					
Precept receipts	£23,000.00	£23,000.00	£23,000.00	£0.00	
Grants	£1,250.00	£0.00	£3,752.00	£2,502.00	SCGF & Wind turbine
MUGA receipts	£1,500.00	£34.87	£34.87	£-1,465.13	No receipts received except for water bill
Churchyard Memorial Inscription Fees	£150.00	£200.00	£200.00	£50.00	1 headstone
Funeral Fees	£250.00	£550.00	£550.00	£300.00	1 burial and 3 interment of ashes
Allotments income	£210.00	£75.00	£210.00	£0.00	Historically billed in February
Maintenance fees (upon burial)	£500.00	£2,000.00	£2,000.00	£1,500.00	4 received
Additional Churchyard Fees	£800.00	£950.00	£800.00	£0.00	1 plot purchased
Use of playing fields	£85.00	£0.00	£85.00	£0.00	Nil to date
Jubilee	£650.00	£817.00	£650.00	£0.00	No exception at setting of budget
VAT	£500.00	£2,250.39	£2,200.00	£1,700.00	See VAT reclaim spreadsheet for details
TOTAL RECEIPTS	£28,895.00	£29,877.26	£33,481.87	£4,586.87	
PAYMENTS					
Field Mowing	£2,400.00	£1,906.50	£2,355.00	£-45.00	Payments made are in line with revised budget
Subscriptions	£350.00	£572.00	£405.00	£55.00	Not all budgeted for
Churchyard and playground Gardening services	£6,463.81	£4,447.19	£4,447.19	£-2,016.62	Likely to be an underspend
Fencing/signs/gates	£500.00	£1,311.00	£1,311.00	£811.00	Overspend - virement required
Playground Maintenance	£1,500.00	£1,217.59	£1,500.00	£0.00	No plans for further expenditure agreed by Council
Training	£90.00	£45.00	£90.00	£0.00	Training needs analysis in progress
Churchyard non gardening	£1,000.00	£340.00	£680.00	£-320.00	No plans for further expenditure agreed by Council
Hire of hall	£200.00	£0.00	£100.00	£-100.00	Hall hired for 4 meetings
Election costs	£0.00	£7.47	£7.47	£7.47	Small expenditure not budgeted for
Clerks salary	£4,500.00	£5,889.63	£7,000.00	£2,500.00	Overspend likely - virement required
Clerks other costs	£600.00	£606.37	£600.00	£0.00	Overspend likely - virement required
Administration -stamps/paper/ink	£450.00	£242.03	£350.00	£-100.00	Underspend likely
Xmas tree costs	£250.00	£0.00	£0.00	£-250.00	No planned expenditure agreed
Grants / Gifts	£2,000.00	£0.00	£0.00	£-2,000.00	No plans for further expenditure agreed by Council
MUGA Costs	£0.00	£34.87	£34.87	£34.87	No budget set but Water is being charged to council
Misc	£0.00	£28.17	£46.00	£46.00	Overspend likely - virement required
Insurance	£1,232.19	£1,232.19	£1,232.19	£0.00	Payment made are in line with revised budget
Audit	£600.00	£461.00	£461.00	£-139.00	external audit has been received
Riverbank work	£500.00	£0.00	£0.00	£-500.00	No plans for further expenditure agreed by Council
Salt Bins	£100.00	£0.00	£0.00	£-100.00	No plans for further expenditure agreed by Council
Parking	£0.00	£0.00	£0.00	£0.00	No budget set
Contribution to traffic calming	£0.00	£0.00	£0.00	£0.00	No budget set
Legal fees	£0.00	£0.00	£0.00	£0.00	No budget set
Flowers/troughs	£350.00	£0.00	£0.00	£-350.00	No plans for further expenditure agreed by Council
Allotments	£0.00	£150.00	£150.00	£150.00	Overspend - virement required
VAT	£500.00	£1,049.82	£500.00	£0.00	More VAT expenditure than predicted
General Maintenance of Village	£2,000.00	£0.00	£0.00	£-2,000.00	No plans for further expenditure agreed by Council
Clr Allowance	£1,200.00	£0.00	£0.00	£-1,200.00	entitlement of allowances
Jubilee event	£500.00	£1,143.51	£1,143.51	£643.51	No exception at setting of budget. Expenditure offset by receipts
Playground/Playing Field/Community Benefit reserve	£2,000.00	£0.00	£0.00	£-2,000.00	EMR
Telephone	£0.00	£30.00	£40.00	£40.00	new mobile sim only
Tree Cutting	£500.00	£0.00	£175.00	£-325.00	Likely to be an underspend
	£29,786.00	£20,714.34	£22,628.23	£-7,157.77	
	Budget 2022-2023	Actual Year end 2023	Expected Year End (31/03/23)	Difference	
Balance at end of year	32,050.00	42,103.92	43,794.64	44,685.64	

Item 9: List of correspondence received from One Voice Wales
Emails with link have been forwarded to Members

- a) BSc (Hons) Real Estate course- University of South Wales
- b) Carbon Literacy Training - Revised date for Cohort 4
- c) Utility Aid
- d) Cardiff and Vale UHB - CEO Connects
- e) OVW Guest Speaker Presentation - 16.1.23 Bridgend, Cardiff/Vale Area committee
- f) Technical Advice Note (TAN) 15: Development, flooding and coastal erosion – further amendments
- g) Resource pack from the October conference. Link to: The importance of Community & Town councils in building resilient spaces for nature
- h) Vacancy: Welsh Government Assistant Commercial Property Lawyer
- i) Learning From the Great Tide
- j) CHC/Llais
- k) Buckingham Palace Garden Party
- l) Ministerial Review of Play Report
- m) Consultation on the Outdoor Education (Wales) Bill
- n) Public Access Defibrillator Census
- o) National Forest Woodland Liaison Officers

From: chris@a42cp.co.uk
To: [Catherine Craven](#)
Cc: mjpsedlr@btinternet.co; [Nigel Jones](#)
Subject: Peterston Playing Field wild flower Area.
Date: 06 February 2023 12:29:47

Dear Catherine

The section of woodland next to the railway line was planted with snowdrops and wild daffodils to mark the millennium. The planted area was defined with low posts to prevent the bulbs being trampled and cut by mowing. Unfortunately as most of the posts have now disappeared due to decay and Cyswllt Peterston connect are proposing to replace them with new posts and we are requesting that this could be paid for by a grant from the Peterston Community Council since the bulbs were originally supplied by the Council.

We have obtained a sample post costing £4.00 from Forestry Products Ltd Cowbridge which we think would be suitable and would like to obtain around 15 before grass cutting commences. I have spoken to David Moody Jones, Chairperson who agrees in principle with this proposal and he suggests that contact would be made to the maintenance contractor.

Could you please arrange to inform the Council and seek their approval before their next meeting and also inform the maintenance contractor before grass cutting starts.

Regards

Chris Powell
Secretary Cyswllt Peterston Connect